



Managing Your Observation Data

A Revolutionary New Concept for Managing Observation Data

One of the great features of a Behavior-Based Safety process is the information that you can obtain. By tracking observation frequency, participation, training progress, and behavior trends you can take early action to solve problems, encourage participation, and ensure the health of your process.

Benefits

Easy to Customize

SOPA®'s innovative technology enables you to manage an expansive number of observations and checklists for a single location or throughout multiple locations. Most terms for can be "aliased" with your own terminology.

Easy to Use

SOPA® sets a new standard in ease of use for data entry and data analysis, facilitating identification of improvement targets and development of action plans.

Easy to Access Reports

Run a variety of analyses within SOPA or export to Microsoft Excel! Have your reports delivered to your inbox with Reports by Subscription available in SOPA gold.

Multilingual

It can be translated into any language with a very short translation process. Even our calendars display in the other languages! It also supports different character sets such as Mandarin, Arabic or Kanji.

Aligned with Values-Based Safety®

SOPA®'s default settings align with Quality Safety Edge's Values-Based Safety® Process!

Keeps your Data Secure

Your observation data is kept secure on our servers with daily backups and can only be accessed by those with secure IT-compliant passwords.

What Our Clients Are Saying

Argos has several plants utilizing SOPA® to capture safety observation conversations. We have found that this system is very user friendly and ideal for tracking and trending pin-point behaviors for analytical purposes. SOPA® has a great support team that goes the extra mile to satisfy its clients.

—Anthony Perry, Argos Cement LLC,
Calera, AL

We have multiple sites using SOPA, and we like it because it is so easy to maneuver and input information; in addition, the response is instantaneous. When we come up against an issue or problem, they handle all the troubleshooting for us so we really get our money's worth from the annual subscription fee. We had previously used ProAct Software (MS Access version) but it would slow down whenever we had a large number of checklists to enter.

—Shane Cammon, Southwire,
Carrollton, GA

We like it (SOPA); the service is great; and anytime we have a problem we can get it resolved immediately.

—Bret Graham, Thunder Creek Gas
Services, Douglas, WY

Data Entry and Analysis Tool

One of the great features of a Behavior-Based Safety process is the information that you can obtain. By tracking observation frequency, participation, training progress, and behavior trends you can take early action to solve problems, encourage participation, and ensure the health of your process.

Data Entry Tools

Enter your observations in the way that works for you!

SOPA's easy-to-use web-based system allows users to enter your observation data in multiple way including:

- Manually enter paper checklists on your computer
- Scan your paper checklist into SOPA Scan for rapid data entry (in SOPA Gold)
- Enter observation data directly into your Android device even without an internet connection using SOPA Anywhere® (in SOPA Gold)

Data Analysis Tools

Turn data into information!

SOPA's optional selectors enable you to conduct meaningful analyses to help you remove barriers to safety and encourage participating in the process by allowing you to filter for variables such as:

- Department
- Location
- Shift
- Time
- Observer name
- Role (leaders or committee members)
- Employee type (contractors or employees)
- Team or sub-group
- Checklist used

Safety Improvement Tools

Maximize the impact of your safety observation data!

SOPA's safety improvement tools allow safety teams or leadership to use your observation data to pinpoint behaviors to improve, determine the barriers to safe behaviors, and to track the success of initiatives designed to remove those barriers.

- Safe practices (percent and frequency)
- Concerns (percent and frequency)
- Behavior trends (safe and concerns)
- "Drill-down" pareto charts of concerns by shift, location, department, etc. and corresponding comments
- Comment reports
- Feedback tracking
- Action item tracking

Process Improvement Tools

Celebrate and Recognize!

The success of your Behavior-Based Safety process depends upon people participating in the process by doing observations. SOPA's process improvement tools allow users to track participation and easily determine when goals have been met and participation should be recognized and celebrated!

- Training: Number and percent of observers trained
- Participation: Number and percent of observers meeting participation goal
- Observation history for observers
- Number of observations by individual
- Recognition: Customizable reports of observers meeting participation goals

Safety Action Planning Workshop

Are you using your data to remove obstacles to safety?

Behavior-Based Safety observations provide a wealth of information which can be used to proactively remove obstacles to safe practices. But how? While many organizations have vast amounts of safety data from BBS observations, many are not sure how to use this data effectively. Others may be creating safety action plans but do not have the skills to analyze behavior and determine what solutions will be successful.

We can help! Quality Safety Edge can provide your steering committee with the knowledge and tools needed to systematically analyze BBS observation data and create safety action plans that effectively remove obstacles to safe practices.

Safety Action Planning Workshop topics include:

- Analyzing observation data
- Prioritizing opportunities for improvement
- Determining the obstacles to safe practices
- Problem solving behavior
- Developing effective solutions
- Implementing and evaluating your plans success
- Follow up support is also available